



P C KINYANJUI TECHNICAL TRAINING INSTITUTE

“MOTTO: EXCELLENCE IN TECHNOLOGY”

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## NEWSLETTER FOR DECEMBER 2020

Dear Parent/Guardian/Sponsor,

As we come to end of term III 2020, we thank God for His protection this far he has seen us through amid COVID -19 pandemic. As you are all aware, Covid-19 disrupted our training programs in a big way, but with guidance by the Government and keenly observing the covid-19 protocols from the Ministry of Health, we managed to undertake teaching and learning mainly through online training for theory lessons and face to face for practical lessons to all trainees. Even with the pandemic we thank you for the co-operation and support you have offered to this Institution through the year.

### 1. CLOSING DATE

The Institute closes on 16<sup>th</sup> December, 2020 by 2.00pm for all students.

### 2. OPENING DATE

The Institute opens 4<sup>th</sup> January, 2021. All students are expected to report on Monday 4<sup>th</sup> January, 2021 by 5.00pm without fail. Completion of the syllabus, revision and planning for practical will commence from 5<sup>th</sup> January 2021. All students are expected in class by that time.

Any student who fails to report on 4<sup>th</sup> January, 2021 will be expected to report between 8.00am and 4.00pm on a working day accompanied by his or her parent/guardian/sponsor.

Where a student has a genuine reason not to report, the registered guardian/sponsor should communicate by email or sms through the Institute official mobile numbers 0721 480 199 or 0773 829 417 indicating student admission number, name, reason for absenteeism and expected reporting date.

In order to ensure optimum utilization of time and enhance performance in National Exams and acquisition of necessary skills, you are urged to ensure that the student under your care, observe the opening day.

### 3. FEES PAYMENT

Any student who have fee arrears should pay up their fees in full before admission. Those with difficulties must apply for HELB loan for tuition.

### 4. ATTACHMENT FOR JANUARY-MARCH 2021

Considering the reduction of industrial attachment places due to COVID 19, only the following groups of students shall be proceeding for industrial attachment as from February 2021.

1. Diploma Module three (3) students who had not proceeding for attachment twice.

2. Craft Module two (2) students who had not proceeded for attachment and not ready to enroll for diploma courses in February 2021.
  3. Artisan students who are not ready to enroll for Craft courses in February 2021.
- Prior to proceeding for attachment, the concerned trainees are reminded to register with their respective departmental ILOs so as to provide their assessment details.  
Note that no trainee shall be cleared unless he/she has met all attachment regulations.

#### 5. ACCOMMODATION

Boarders will be allowed to leave their belongings in their specific hostel rooms for the short Christmas break.

To maintain a clean environment and safety in the hostels, boarders are required to clean their rooms, arrange, lock their belongings and retain the room keys.

All boarders are expected to vacate the Institute's premises latest 16<sup>th</sup> December by 2.00pm.

#### 6. JANUARY 2020 INTAKE

We shall have new intake for advertised courses in January 2021 who will report from 15<sup>th</sup> February, 2021.

The January 2020 intake, May 2020 intake, NYS 2020 and KUCCPS 2020 will also report on 15<sup>th</sup> February, 2021.

We welcome applications through direct visit to the Institution, email or post. Application form may be obtained from our website: [www.kinyanjuitechnical.ac.ke](http://www.kinyanjuitechnical.ac.ke).


#### 7. APPRECIATION FOR INTRODUCING NEW STUDENTS

In order to empower our students financially, it has been decided that we involve all our students in our marketing activities. Towards this end a student will be awarded Ksh.500 for every new student that he/she introduces.

There is no limit to the number of new students that one can introduce. An extra Ksh.200 will be paid for every new student who reports on 15<sup>th</sup> February 2021 and Ksh.100 for any new student reporting up to 19<sup>th</sup> February, 2021. More details are in the Institute website: [www.kinyanjuitechnical.ac.ke](http://www.kinyanjuitechnical.ac.ke).

#### 8. CONCLUSION

Finally, we wish you a Merry Christmas and a Happy New Year 2021.

  
Nancy W. Njui  
fdr CHIEF PRINCIPAL

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cc. -All HODs  
-All Staff