



P. C. KINYANJUI TECHNICAL TRAINING INSTITUTE
“MOTTO: EXCELLENCE IN TECHNOLOGY”
P O BOX 21280-00505 NAIROBI



Email:info@kinyanjuitechnical.ac.ke/*Website:*www.kinyanjuitechnical.ac.ke
ISO 9001:2015 CERTIFIED

DATE: 05th April 2024

NEWSLETTER FOR APRIL 2024

Dear Parent/Guardian/Sponsor

Greetings to you all and thanks to God for His presence and protection.

Thank you for the cooperation and support you have offered this institution and also for taking care of the trainees throughout the term. I wish to draw your attention to the following information and request for your support where required.

1. OPENING DATES

The institute will re-open on Monday, 06th May, 2024 for both continuing and new trainees. **The new trainees have up to 17th May 2024.** All trainees will be expected to report before 12:00 noon so as to allow for a seamless admission process.

Where a trainee has a genuine reason not to report on the scheduled date, they should communicate via email; registrar@kinyanjuitechnical.ac.ke indicating trainee Admission Number, Name, the reason for absenteeism and expected reporting date. Trainees will be required to provide documents as evidence of absence, e.g. Sick Sheet from a government health facility in case of sickness.

2. GOVERNMENT FUNDING AND HELB LOAN APPLICATION

All trainees who sat for their **KCSE** examinations as from **2022/ 2023** onwards are required to log in to www.hef.org.ke to apply for the government funding/scholarship and **HELB** loans. The deadline for funding application is 31st June, 2024.

Note that, those who will not have successfully applied for the above shall be required to pay the full tuition fee of Kshs. 67,129 per year.

3. UNREMITTED GOVERNMENT CAPITATION

Unremitted Capitation by the Government for the last three quarters in this Financial Year 2023/2024 of Kshs 7,500 every quarter has been invoiced/billed to the respective trainee for payment. It's worth noting that this is within the Ministry annual fee structure of Kshs 56,400.

NB: Quarter four capitation has not yet been remitted.

4. REGISTRATION PROCESS

Trainees are advised to visit the institute Website: www.kinyanjuitechnical.ac.ke and register from 15th April 2024. Trainees who will not have registered by 10th May, 2024 shall not be allowed to enroll for the term.

5. CLASS ATTENDANCE

All trainees are expected to attend all lessons as per the timetable and in accordance with the examining bodies' requirements. To be allowed to sit for the final exam, a trainee **MUST** attain at least 75 % class attendance.

6. FEE PAYMENT

Fees **MUST** be paid into the following Bank Accounts:

- a. Co-operative Bank : 01120081068500
- b. Equity Bank : 0630272454874

For new trainees, evidence of fees payments should be attached to the registration documents. Those with difficulties are requested to apply for HELB Loans for tuition. Kindly note HELB Loan does not cover Examination and Boarding Fees. Trainees are advised to check their fee invoices in the students' portal.

NB: No payments should be done through M-pesa platform.

- i. All continuing trainees are expected to clear their outstanding fee balance before opening, that is 06th May, 2024.
- ii. All trainees will be admitted upon payment of 100% fees for May-August, 2024 term.

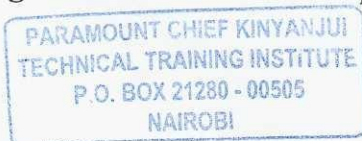
7. TRAINING REQUIREMENT

In order to facilitate training, trainees are expected to have certain items according to their respective courses. These include Scientific Calculators, T-Squares, Dust Coats, Overalls, and Safety Boots etc. Kindly confirm the items required by the Trainee from our Website www.kinyanjuitechnical.ac.ke

8. ACCOMMODATION

The institute has limited accommodation facilities for both male and female trainees. The rooms are issued on a first- come- first-served basis. Trainees who wish to book for boarding facilities can do so between 15th April and 06th May 2024. The booking is done online and the cost per term is Ksh.5,000.

Note: Trainees booking the hostels should have paid tuition and boarding fees in full.



Nancy Njui
for: Nancy Njui (Mrs.)
PRINCIPAL