



P C KINYANJUI TECHNICAL TRAINING INSTITUTE

“MOTTO: EXCELLENCE IN TECHNOLOGY”

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ISO 9001:2015 CERTIFIED



NEWS LETTER – REVISED – 1

Date: 07.09.2020

TRAINING AMIDST COVID-19

Dear Parent/Guardian/Sponsor/Trainees

I hope you are well and keeping safe. We thank God for His protection this far.

As you are all aware, Covid-19 has disrupted our training programs in a very big way like all other aspects of life in the world.

To date, it is still unsafe to engage in training in the usual face to face interaction within the Institute. However with the guidance of the Government, we have made arrangements that allow for online training for all trainees. The following are the details:

1. OPENING DATE

The training program started on 1st September, 2020.

2. ACTIVITIES

a) Online Registration

- i. Registration process and procedure is in the Institute Website: www.kinyanjuitechnical.ac.ke.
- ii. Fees must be paid to enable one access online learning
- iii. The necessary Registration Forms are available in the Institute Website: www.kinyanjuitechnical.ac.ke.

c) End of Term One 2020 Exams

The above Exam were about to start before the closure of the Institute on 15th March, 2020. The trainees started to sit Exams on 7th September, 2020. Time Table is available in the Institute Website. All Students are eligible for the Exams regardless of the fee status.

3. ONLINE TRAINING

The training for all subjects will take place immediately after the end of Term Exams as per the Timetable distributed. To facilitate access to training, the students must have either;

- a) Desktop Computer
- b) Laptop
- c) I pad
- d) Tablet
- e) Smartphone

3. COMMUNICATION

To ensure timely and effective communication between the trainees and the Institute, the existing social media platforms will be used. Trainees are expected to join all the walls that are relevant to them including Trainees' Portal, WhatsApp, & Website.

The Institute will be providing 10GB bundles to all students upon registration and payment of fees. In the event of any difficulties with registration, please contact your HOD giving your Name, Admission Number, Email Address and Mobile Number.

4. ATTENDANCE

All trainees are expected to attend all lessons as per the Timetable and in accordance with the Examining Bodies requirements. To be allowed to sit for the Final Exam, a trainee **MUST** attain at least 80% class attendance.

6. FEE PAYMENT

Fees **MUST** be paid into the following Bank Accounts:

1. Co-operative Bank: 01120081068500
2. Equity Bank: 0630272454878

It may also be paid through the M-pesa Platform as follows:

1. Go to M-pesa
2. Pay bill
3. Business No. 400222
4. Account No. 30163#Admn No.
5. Amount
6. M-pesa Pin

Evidence of fees payment should be attached to the Registration documents.

7. KEEPING SAFE

You are all encouraged to strictly adhere to the Ministry of Health Guidelines on prevention of Covid-19 namely:

- a) Use of face masks
- b) Regularly and thoroughly washing of hands with soap and water or use alcohol-based sanitizer where possible
- c) Keeping a distance of 1.5 meters from the person next to you
- d) Abstain from any physical contact such as hand shaking and hugging

Thank you.



Sammy K. Waititu
PRINCIPAL



- cc. -All HODs
-All Trainers