



**MINISTRY OF EDUCATION**  
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**All Principals**

National Polytechnics  
Technical and Vocational Colleges (TVCs)  
Technical Training Institutes  
Institutions of Technology

**NON-REMITTANCE OF FOURTH QUARTER CAPITATION DUE TO  
BUDGETARY CONSTRAINTS IN THE FY 2021/2022**

This is in reference to the disbursement of capitation for the Financial Year 2021/2022.

The State Department has witnessed tremendous growth in enrolment numbers which has risen from 88,284 in 2017 to 248,164 in 2021. These numbers exclude VTCs which are now under County Governments.

Due to this growth, the budgeted amount for capitation of Kshs. 5.2 billion cannot sustain this rapid increase in enrolment. This has affected the State Department negatively whereby all institutions have failed to receive 4<sup>th</sup> quarter capitation.

The Ministry is currently finalizing the financing policy with a view of addressing this matter among others in the financing of TVET institutions.

In this regard therefore the affected institutions are requested to capture the undisbursed amount of Kshs. 7,500 as fees receivable and in the new financial year invoice the affected students accordingly.



Institutions are also advised to ensure students are encouraged to apply for HELB Loans to enable them to mitigate against such unforeseen circumstances.

Please ensure compliance.

A handwritten signature in blue ink, appearing to be 'M. W. Mwakima', with a large, stylized loop at the end.

**Dr. Margaret W. Mwakima, PhD., DD., CBS**  
**PRINCIPAL SECRETARY**